MEETING MINUTES

**Stoughton Hospital Association Executive Committee**

Wednesday, December 18, 2024 | 7:15 a.m. – 8:15 a.m.

MS Teams Link: [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDBjZTEyMmEtOTY5ZS00ODQ3LWJjMmQtZGVkMDhjODY4MDJi%40thread.v2/0?context=%7b%22Tid%22%3a%22367b5c1b-0570-438f-89d9-f701fb549e26%22%2c%22Oid%22%3a%22be3212bb-d10e-4597-b89a-85f8d35f20b9%22%7d) | Meeting ID: 220 369 910 647 | Passcode: RRdD2T

Or call in (audio only): 1-608-383-6164 | Phone Conference ID: 113 403 324#

# **Committee Function and Members**

**Committee Function:** Power to transact all regular business of hospital during period between Board meetings and is subject to any prior limitation imposed by Board of Directors. No action may be taken by Executive Committee if such action would require either supermajority or Special Member approval under Article V, Section 8 (B) and (C), if taken by Board. The Executive Committee is accountable for strategic planning in relation to long-term health care needs of the communities served.

**Meeting Attendees:** Tim Rusch | Sue Vanderbilt (virtual) | Glenn Kruser | Kris Krentz | Donna Olson | Matt Kinsella (virtual) | Dr. Ashish Rawal | Chris Brabant (virtual) | Michelle Abey | Angie Polster | Amy Hermes | Laura Mays (virtual)

|  | Item | Discussion | Presenter |
| --- | --- | --- | --- |
|  |  | Call to Order | Tim Rusch |
| A |  | Review and Approve June 26, 2024 Executive Committee Meeting Minutes  ***Action: Mr. Kruser made a motion to approve the June 26, 2024 Executive Committee meeting minutes. Ms. Vanderbilt seconded the motion. Motion carried.*** | Tim Rusch |
| A |  | November 2024 Financials  Ms. Abey provided an overview of the November 2024 Financial Statements, which can be found in the December 18, 2024 Executive Committee meeting packet. She shared November operating income was approximately $1.2M which was $888,088 over budget. She stated on the balance sheet, days cash on hand remained steady at approximately 381 days, and days in accounts receivable also remained strong.  Ms. Abey stated with the purchase of the TriCor property, a $200,000 contribution was recorded so the addition to property, plant and equipment for the property was $730,000. The contribution is shown on the statement of changes in net assets not on the income statement because it is a donation of property, plant and equipment versus cash. MRI revenues continue to lag behind budget for this fiscal year. This can be attributed to one tech unable to return as quickly as expected, thus leading to a 6-7 patients per day average versus the 8-9 that were budgeted. Ms. Hermes added unlike other positions, we do have a couple applications.  Ms. Abey shared contractual adjustments were better than budget at 62.3%, and she noted there was a better mix of higher reimbursing plans resulting in commercial outpatient contractual adjustments being approximately $612,000 better than budget.  Ms. Abey shared the largest positive variance to the outpatient revenue budget was CT Scanning which led to a positive gross revenue variance of $404,000. She noted there was an average of 18.63 CT service units per day in November, compared to the budget of 10.97 per day. Ms. Hermes stated access to CT scanning is quicker at Stoughton Health compared to some of the Madison hospitals, and Mr. Brabant noted the ability to receive care so quickly could result in patients returning to Stoughton Health.  Ms. Abey provided a comparison of surgical services by service line showing October and November combined, adding the organization is approximately eight cases ahead of budget YTD. Ms. Abey shared Dr. Lind, new Podiatrist, started last week and began seeing patients this past Monday. She noted he did some consults in the Emergency Room last week and helped with an inpatient over the weekend. Ms. Abey reminded Board members Dr. Lind has yet to be paneled by Dean Heath Plan/Medica but shared she, Mr. Brabant, and several members of the Board met with one of the national directors for Dean/Medica who heard their concerns and was going to take them back to her team. We have not received a response on whether this would change the outcome on our paneling request. Ms. Abey shared from a wound perspective, there are three patients Dr. Lind was unable to see due to them having Dean Health Plan insurance. Finally, Ms. Abey stated there was a patient in the Emergency Room who had some potential surgical needs related to their ankle, but Dr. Lind was unable to treat them since they had Dean Health Plan insurance.  ***Action: Mr. Kruser made a motion to approve November 2024 Financial Statements. Mr. Kinsella seconded the motion. Motion carried.*** | Michelle Abey |
|  |  | December Month-to-Date Financials  Ms. Abey provided an overview of December Month-to-Date Financials. She noted through Monday, the Emergency Room in Stoughton is projecting to be close to budget for the month. She added she does not expect Oregon to meet budget for the month as the budget had contemplated full-time hours, and Oregon hours are currently limited due to renovations taking longer than anticipated. Mr. Rusch asked whether we should always expect trailing, and Ms. Abey noted some of that is seen with the other Urgent Cares as well, adding there would be larger charges from an emergency standpoint so the Stoughton location makes up the largest part of the variance. Ms. Abey believes we will be close to meeting December budget from a revenue standpoint based upon the projections to date. | Michelle Abey |
| A |  | Capital Requests   * Al-Anon Property – 700 Giles Street:   Mr. Schmitz provided an overview of the capital request for purchasing the Al-Anon property at 700 Giles Street for an offer of $400,000 with a total capital request of up to $435,000 to include closing costs, etc. He noted the Al-Anon owners are open to Stoughton Health acquiring the property, and the property is in a strategic location for Stoughton Health. He added acquisition of this property would allow for the organization to solve an immediate parking need as well as consideration for future master facility planning, parking ramp considerations and plant operations storage. Mr. Schmitz noted plans would be to ultimately raze the building for parking.  Mr. Schmitz shared there are three potential options to support the purchase from Al’Anon:   * Option one would include working with Peter Sveum to purchase a new property for them in exchange for their existing property. * Option two would involve providing a dedicated space within the CH&WC which could be accommodated with a basement renovation or providing dedicated first floor space. * Option three to provide them with an offer to purchase the property and then they secure their new location.   Mr. Schmitz stated Stoughton Health offered the use of the Community Health & Wellness Center basement, but the club researched this and such a location would violate the Al-Anon by-laws.  Mr. Rusch noted this is a great opportunity but added he has a problem paying twice as much as the property value. Mr. Schmitz noted the $400,000 offer is derived from current comparable housing markets. Mr. Rusch asked where Eldon Homes comes in the equation, and Chris noted Eldon Homes is assisting the Alano club with looking at various properties. Dr. Rawal asked whether the club must be residential.  Mr. Rusch asked whether Al-Anon was a 501c3 (tax exempt entity) and how they got into the house. Mr. Schmitz shared they have their own fundraisers to pay bills. He added the inside is not much better than the exterior, and it needs investment. Ms. Vanderbilt asked whether we have an agreement with Eldon Homes, and Mr. Schmitz said there is no agreement between Eldon Homes and Stoughton Health. He added once the capital approval is obtained, a formal offer from Stoughton Health will be made to the property owner.  ***Action: Mr. Kinsella made a motion to approve the purchase of Al-Anon Property - 900 Giles Street including closing costs, for up to $435,000. Funds used would be outside of routine capital budget. Mr. Kruser seconded the motion.***  Ms. Abey stated we would offer $400,000 and the remainder would be applied to closing costs. Mr. Kruser asked whether Al-Anon would pay rent while they are using the space after closing. Mr. Schmitz noted the intent is that a minimal amount of rent, along with an agreement as to the length of time which the space can be occupied.  ***Action: Mr. Rusch made a motion to amend the approval to purchase the Al-Anon Property – 900 Giles Street including closing costs, for up to $435,000 contingent on full approval by the Governing Board at the January Board meeting. Mr. Kruser seconded the motion. Motion carried.***   * Inpatient Bed Replacement: Up to $230,000   Ms. Hermes provided a brief overview of the capital request for Inpatient Bed Replacement, noting the beds are end of life. She stated replacement of 50% of the beds this year was budgeted based upon the original quote of $400,000. However, Ms. Dacia Brunner, Accounting and Material Services Manager, was able to secure the purchase of all beds this year for $230,000 through a Q4 group buy with SSM/Vizient, if they are purchased by the end of the year. Ms. Vanderbilt asked whether there are references on these beds. Ms. Hermes stated she did not currently have that information. Ms. Hermes will gather references and additional information on the vendor and will request a motion to approve the capital via email. Tabled until additional information obtained.  ***Action: Mr. Kruser made a motion via email on December 23, 2024 to approve FY25 Capital to replace end-of-life bed frames and mattresses with 19 new Ook Snow medical beds and 1 Ook Snow-all Bariatric bed to furnish the MS and ICU areas, for a total discounted Q4 purchase amount of up to $230,000. Ms. Vanderbilt seconded the motion. Motion carried.*** | Chris Schmitz  Amy Hermes |
|  |  | Wisconsin State Journal Article Recap – Financial Assistance  Ms. Abey provided a recap of a recently published Wisconsin State Journal Article related to financial assistance. Since the Finance Committee of the Governing Board reviewed and approved the policy at its November 2024 no further action deemed necessary now. | Michelle Abey |
|  |  | Open Discussion | All |
|  |  | Mr. Rusch requested a motion to adjourn the December 18, 2024 Executive Committee meeting at 8:22 a.m.  ***Action: Mr. Kinsella made a motion to adjourn the December 18, 2024 Executive Committee meeting at 8:22 a.m. Mr. Kruser seconded the motion. Motion carried.*** | Tim Rusch |

Respectfully submitted,

A close up of a handwritten letter with Wanamaker's in the background

AI-generated content may be incorrect.

Mr. Glenn Kruser

Secretary/Treasurer