

# Work Life Balance

*Stoughton Health's Employees for Employees Team is happy to bring these work life balance initiatives.*

## On-Site Initiatives

### Oil Change While You Work

**Conant Automotive Service & Repair**, Stoughton,

Offer convenient pick up/drop off for your vehicle from Stoughton Hospital while you work for services such as: oil change, tune up, or minor repairs. Phone 608-873-8800

### US Postage Stamps

Available for purchase in the Gift Shop.

### Package Mailing Service

Drop off in Material Services Monday – Friday, 7am – 4pm.  
Complete *Fed Ex Shipping Charges and Payroll Deduction Form* to pay for the shipping charges via payroll deduction.

### Lactation Room

New mothers are welcome to use the Emergency Department Quiet Room as a lactation room.

### Book Exchange Library

Employees and visitors are welcome to take a book from the bookshelves located near 2<sup>nd</sup> floor elevator B. You are welcome to take a book and enjoy it. Please return it when you are done. Book donations welcome!

### Employee Food Share

*Carry out a random act of kindness, with no expectation of reward, safe in the knowledge that one day someone might do the same for you...*

#### Staff in Need

Any employee who needs items for themselves or their family, is welcome to take what they need from Employee Food Share.

#### Donations

Employee donations of non-perishable food & personal items should be placed in Employee Food Share cabinet. Cannot accept expired items.

#### Location

Cabinet on lower level near Information Technology office.

## Logo Wear

### Logo Wear

Purchase quality name brand clothing and merchandise. Visit Stoughton Health's Intranet Human Resources section and click on Employee Services, Logo Wear to shop on-line or visit the web-site directly.

- Visit Lands' End at:  
<https://business.landsend.com/store/stough/>
- Visit MK Apparel at:  
<https://mkapparel.tuosystems.com/stores/stohosp>

# Employee Recognition Programs

*Thank You Stoughton Health staff for all you do!  
Your service to our customers is appreciated!*

## Daily Recognitions

### SHINE Award

Award for going above and beyond in Attitude, Accountability, Appearance, Communication, Teamwork and Service. One random SHINE Award winner monthly receives choice of \$25 Stoughton chamber gift certificate or two hours of Paid Time Off.

### Kudos

Email with the subject Kudos to spread the word about exceptional service.

### Thank You Cards

Send a thank you to your co-workers home. Simply drop off the card in Human Resources to address and mail.

### Personal Preference Profile

This useful tool is located on the Stoughton Health intranet. Learn your co-worker's preferences if you wish to give a personalized small gift or thank you.

## Monthly Recognitions

### Birthday Celebration with Administrators

All staff celebrating birthdays each month are invited to either a birthday breakfast or birthday luncheon. The event rotates each month. It is typically held the first Wednesday of each month at 8:00am or Noon. Staff are encouraged to share thoughts and ask questions of Administration.

### Standards Honors

Nominations from Employee to Employee, recognizing someone who exemplifies our Standards of Performance. There is an online nomination process located on the Stoughton Health Intranet site. The winners are recognized monthly and receive a \$20 Stoughton Chamber Bucks gift certificate, and their photo on the Communication Boards. The winners are also invited to a luncheon which is held twice/annually.

### DAISY Award

The DAISY Award is a nursing excellence award sponsored by the DAISY Foundation. Patients, Patients' Family Members, and colleagues can nominate a nurse. All nominees receive a DAISY award pin, certificate, flowers and the nomination story. All nominees will be recognized at our twice/annual DAISY celebration in May and October. The DAISY Committee will select one nominee to receive the DAISY Honoree Award each cycle.

### BEE Award

Just like a Daisy would not be able to grow without the help of the BEE, our nurses could not do what they do for our patients without the outstanding teamwork and support of their colleagues. Just like the DAISY award, nominations can be submitted by patients, families, and colleagues and recipients will be selected in the same format as the DAISY.

## Quarterly Recognitions

### Years of Service Celebrations

Every five years of service. Group celebration held quarterly honoring anniversaries. Refreshments are served. Stoughton Health rewards employees with a Visa gift card in the amount of \$50 for each five years of service.

## Annual Recognitions

### Fall Party / Summer Picnic

Celebrate the seasons with your co-workers.

### Holiday Party

Celebrate the holidays with your co-workers. This event is typically held in December.