

Board Committee Structure



Directors may not serve on the Finance Committee and Audit Compliance/Risk Management Committees simultaneously

Board Committee Structure

Governing Board of Directors		Committee Function	Meeting Cadence
Chair	Donna Olson	Overall organizational governance. Assure adherence to organizations mission, vision, values and organizational purpose as defined in Article 1, Section II of SHA bylaws.	4th Wednesday of every other month in BHEC-A: 7:15 a.m. - 9:00 a.m. * November meeting is 5th Wednesday due to Thanksgiving
Vice Chair	Tim Rusch		
Sec/Treas	Steve Staton		
SSM Rep	VACANT		
SSM Rep	Margo Francisco		
SSM Alt	Matt Kinsella		
Director	Dr. Aaron Schwaab		
Director	Dr. Ashish Rawal		
Director	Sue Vanderbilt		
Director	Kris Krentz		
Director	Glenn Kruser		
Director	Nick Probst		
Director	Tom Fendrick		

Executive Committee		Committee Function	Meeting Cadence
Chair	Donna Olson	Power to transact all regular business of hospital during period between Board meetings and is subject to any prior limitation imposed by Board of Directors. No action may be taken by Executive Committee if such action would require either supermajority or Special Member approval under Article V, Section 8 (B) and (C), if taken by Board. The Executive Committee is accountable for strategic planning in relation to long-term health care needs of the communities served.	4th Wednesday of every other month in BHEC-A: 7:15 a.m. - 9:00 a.m. * December meeting is on 3rd Wednesday due to Christmas
Vice Chair	Tim Rusch		
Sec/Treas	Steve Staton		
SSM Rep	Margo Francisco		
SSM Alt	Matt Kinsella		
	Dan DeGroot Michelle Abey		

Governance Committee		Committee Function	Meeting Cadence
Chair	Kris Krentz	Nominate officers of the Board of Directors for approval at Annual Reorganizational meeting of Board of Directors. Oversee Board orientation, education, self-evaluations and goal setting. * Formally oversees nominations, bylaws, and Board self-assessment.	Quarterly on 3rd Thursday: 7:30 a.m. - 8:30 a.m. Jan - Board Orientation Apr - By-Laws Review & Update Jul - Board Self-Evaluation Oct - Nominations
Co-Chair	Glenn Kruser		
	Nick Probst		
SSM Rep	Margo Francisco		
SSM Alt	Matt Kinsella Dr. Aaron Schwaab Donna Olson		

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Finance Committee		Committee Function	Meeting Cadence
Chair Co-Chair SSM Rep SSM Alt	Steve Staton Tom Fendrick Donna Olson Margo Francisco Matt Kinsella Dr. Ashish Rawal	Maintain general financial oversight of hospital finances, including corporation's budget, and report to the Board. Examine monthly financial reports and supervise the management of hospital funds. Have the general responsibility to make recommendations to the Board of Directors concerning the purchase of additional property, replacement thereof as well as repair and maintenance of said property and equipment; review all prospective purchases of equipment which exceed a value established by resolution of the Board of Directors. <ul style="list-style-type: none"> • Must be Secretary/Treasurer • Directors may not serve on Finance and Audit Committees simultaneously. 	3rd Friday of the month(three times per year in Bryant Center), and as needed basis: 7:30 a.m. - 9:00 a.m. May - Investment Review Aug - Budget Review Nov - Investment Review
Audit Compliance/Risk Management Committee		Committee Function	Meeting Cadence
Chair Co-Chair	Kris Krentz Sue Vanderbilt Nick Probst	Establish and maintain internal systems, controls and procedures to safeguard the corporation's assets, ensure compliance, avoid fraud and accurately report financial information. Serve as the liaison, and ensure adequate communication between the Board of Directors, management and internal and external auditors. Select and determine the compensation of external auditor. <ul style="list-style-type: none"> • Directors may not service on Finance and Audit Committees simultaneously. • 100% independent directors per IRS 990 definition. 	Twice per year and as needed: <ul style="list-style-type: none"> • Jun - Selection of auditors, 403b Audit Acceptance, Single Audit Acceptance (if applicable) • Nov - Fiscal Year Financial Audit Review and Acceptance
Quality Committee		Committee Function	Meeting Cadence
Chair Co-Chair	Donna Olson Sue Vanderbilt Glenn Kruser	Oversee continuous improvement of quality, safety and patient experience activities for corporation. Assure implementation of corrective action plans linked to regulatory survey results and sentinel root cause analysis (RCA) events.	Monthly on the 4th Tuesday 9:00 a.m. - 12:00 p.m.

Board Committee Structure

CEO Evaluation/Compensation Committee		Committee Function	Meeting Cadence
Chair Co-Chair SSM Rep	Donna Olson Tim Rusch Margo Francisco	Perform annual CEO evaluation, review and approve CEO compensation, and discuss and set CEO goals and objectives. • Different directors on Executive Compensation than Finance Committee. • 100% independent directors per IRS 990 definition.	Annually in January
Governing Board Liaison to Foundation Board			
Director	Tim Rusch		